

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss

Assistant to the County Administrator

For Human Services

DATE: June 16, 2016

RE: Minutes from the April 18, 2016 meeting

Notice of the June 20, 2106 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for June 20, 2016 3:30 pm. in the ABC Conference Room.

Thank you.

## **County of Stafford**

## Community Policy and Management Team Meeting Minutes ABC Conference Room- Stafford County Government Center April 18, 2016 – 3:30 PM

Call to order- The meeting of the Stafford County CPMT was called to order at 3:31 PM.

✓	Mr. Ronald Branscome/RACSB- Chairman	✓	Ms. Donna Krauss – Human Services	
✓	Ms. Susan Clark/SCPS- Vice- Chairman	✓	Ms. Stephanie Beamer- Human Services	
✓	Mr. Michael Muse/DSS- Secretary	✓	Mr. Anthony Romanello- Fiscal Agent	
✓	Ms. Laura Sellers/ Board of Supervisors			
✓	Mr. Vincent Butaitis- Court Services Unit			
	Ms. Mary Torrier- Health Department			
✓	Mr. Bill Tignor- Parent Representative			
✓	Ms. Karen Dulaney- Moss Free Clinic			
✓	Present during meeting			

- Approval of the Minutes- The minutes to the February 22, 2016 meeting were reviewed by the CPMT members. Minutes were approved
- Public Comment No requests for public comment
- Closed Session- no cases presented for closed session
- CSA Program Financial Report- Human Services Office staff.
- Supplemental Foster Care Expenditures and Notification of Payments to CPMT-
  - Mr. Michael Muse presented the supplemental foster care expenditures and payment notifications for February 2016 and March 2016. A motion was made to approve the expenditures and notifications, seconded, and approved. 7 yes 0 no vote
- CPMT Old Business-
  - None
- CPMT New Business-
  - Mr. Vince Butaitis presented the plan for the VJCCCA grant which provides funding for community-based programs. The request is for CPMT members to approve the plan as written. A motion was made, seconded, and approved. 7 yes 0 no vote
  - Ms. Donna Krauss presented a memo to the CPMT regarding the placement of a Non-Medicaid youth in residential placement.
  - Ms. Donna Krauss provided information regarding the proposed Human Services Office budget for Fiscal Year 17.
- Other Business-
  - Ms. Donna Krauss provided information regarding the CSA audit that will be conducted on June 9, 2016. Mr. Tignor has agreed to be the CPMT representative for the exit conference.

Disabilities.	-	-	
<ul> <li>Adjournment-</li> <li>As there was no other business the Team agreed to meet on May 16, 2016; the meeting wadjourned at 4:05.</li> </ul>			
Ms. Donna S. Krauss Assistant to the County Administrator For Human Services	Date		
Mr. Michael Muse Secretary	Date		

• Ms. Donna Krauss requested that the members participate in a survey that was previously emailed to them regarding the need/use for the Wrap-Around Funding for Students with